1. Click the login button on the library portal website, MyLibrary, from the library's homepage or the OPAC screen.

[A: From the library homepage]

Rikkyo	Jniversity Library	● Access □ <sup>Pliktyo</sup> University ● Japanese Google 力スタム検索 Q		
Search	Use Learning Support Education Support (Students) About Us	Alumni & Visitors Contact		
O Hours	NEWS 「READ(ディスカバリーサービス)」がスタートし	ました。		
2017/03/01(Wed	Research Tools			
<b>Ikebukuro Library</b> 9:00 - 20:00 <b>Niiza Library</b> 9:00 - 20:00	Catalog READ Search Rikkyo University Library Catalog			
+ Library Calendar	title/keyword	Advanced Search		
My Library + Log in	Online Detabases O Yamanote Line Private University	Library Consortium O CiNii Articles		
Rikkyo Research Products	News on Databases	Archives		
1		Collections		

[B: From the OPAC screen]

	大学図書	館 蔵書树	Catalog			Welcome (	Guest	ibrary Log In board Japanese
				OPAC	Library Service	Userice	Library	University
				- F	Log in here			
Catalog	CiNii Books	CiNii Articles	JAIRO					
Simple Search <u>Advan</u>	nced				Search	Clear		
• information •								
[Use of books in the a Last request for using bo	automated storag	e】 ited storage is 30 min	utes before closing.					
To renew the loan period,	, go through to "Us	ser Service- Check of	Status of Lending/Rese	ervation" at MyLibrar	<u>у.</u>			

## 2. Log in using the same ID/PW as V-Campus when the login screen is displayed.

<u> 立教大学図書</u> Rikkyo UNIVERSITY LIBRA	書館 蔵書検索 RY Online Public Access Catalog				Wele	come Guest None /board   Japanese
		OPAC	Library Service	User Service	Library	University
Simple Search:	Catalog • Search +Advan	ced	<i></i>	A		
Please input UserID and password, and loc UserID Password	in.	1 6	inter the ID/PW	for V-Camp	JS.	
Help Login Back to Search		20	Click Login.			

3. When you log in successfully, the initial MyLibrary screen will be displayed. Click See More under Alert Service.

② 立教大学図書館 蔵書検索 RIKKYO UNIVERSITY LIBRARY Online Public Access Catalog	Welcome TestUser Cog out 7 Help Keyboard Japanese Enference of the search condition
	OPAC Library Service dater Servic Library University
Welcome to MyLibrary!! MyLibraryis the library on Internet made for you.	<ul> <li>① The login user name is displayed.</li> <li>(※Refer to Log out to log out.)</li> </ul>
Catalog CiNii Books CiNii Articles JAIRO	
Simple Search Advanced	Search Clear
Alert There is no information.	Counter: Nilza Library Bookmark
	More More

4. When the Newly Issued Materials Alert Service screen is displayed, click Change / Delete, the first item.

Г

	× Clo
Not Registered.	Update/Delete

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5. Enter the necessary items for ① Registered name, ② Search conditions、③ Email address and ④ Frequency of distribution regarding the materials for which you want to create alert registrations and click Register / Change. (\*1)



\*1: For the above-mentioned example screen, if materials that match the search phrase Information Science and Technology (a full magazine title) are checked in (received), a notification will be sent to the entered email address with the entered frequency (every day for every check-in). \*2: If you click Detailed Search, you can add more conditions for the search phrase. \*3: If you chose no preference for email notification, confirm it by logging in to MyLibrary.

## 6. Confirm that the registered name is displayed.

	× Cic
The Oxford guide to library research	Update/Delete
Not Registered.	Update/Delete
Not Registered.	Update/Delete
Not Registered.	Update/Delete

⇒ Because Newly Issued Materials Alert Service will be activated by another window, click Logout from Item 3. MyLibrary login screen after closing this page. 7. If newly issued materials (books, magazines and journals, etc.) that meet the registered conditions are checked in, the following email will be sent with the registered notification frequency. The email address is <a href="mailto:opac@rikkyo.ac.ip">opac@rikkyo.ac.ip</a>. (Emails to this address will not be answered.)

MyLibrary 新着図書アラートサービス	ō D
<b>opac@rikkyo.ac.jp</b> To 自分 ▼	4月4日 ☆ 🔺 💌
◆◇◆	
一定期間(*)に配架された資料のうち、登録した条件に該当する図書を お知らせしています。 (*)配信頻度に【週一回】を指定した場合は過去1週間、 【月一回】は過去1カ月、【毎日】は前日です。 ───◆◇◆	
- 「 <mark>情報の科学と技術」の</mark> 検索結果は、1件です。 	
1. <sb30004220> 66(3) : 情報の科学と技術 = The journal of Information Science and Techr (1987. 1) 情報科学技術協会,1987 <u>https://opac.rikkyo.ac.jp/opac/opac_link/bibid/SB30004220/</u> </sb30004220>	iology Association / <mark>情報科学技術</mark> 協会 Vol. 37, no. 1
以上 ====================================	